

**Southwest Mosquito Abatement and Control District
Board of Trustees Meeting**

November 14, 2024

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on November 14, 2024, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:00 pm.

Present:

Jarett Waite, Santa Clara
Bart Merrill, Enterprise
Jay Lee, Virgin
Todd Sands, Toquerville
Darren Prince, La Verkin
Bret Henderson, Washington City
Jay Sandberg, St. George
Nanette Billings, Hurricane

Excused:

Terrill Musser, Hildale
Victor Iverson, Washington County
Mike Scott, Ivins
Peter Mills, Leeds
Doneva Hecker, New Harmony

Administration:

Sean Amotd, SWMACD District Admin
Karen Noffsinger, SWMACD Office & HR Admin
Kesler Hansen, SWMACD Operations Admin

Electronic (Google Meet):

Pat Campbell, Springdale
Jenna Vizcardo, Apple Valley
Michael Evenson, Rockville

Item #1: Roll Call

The meeting was called to order at 4:00 pm by Chair Jarett Waite.

Item #2: Approval of Minutes

The draft minutes from the August 8th meeting were reviewed. Jay Lee made a motion to approve the minutes for August 8th, 2024, Bret Henderson seconded the motion. All in attendance voted "Aye".

Item #23 Budget Items

Karen Noffsinger reviewed the expenses through September. The District has only spent around 56% of the total budget, to that point. There was a question about why the Salary & Wages budget was under budget for this time of year. Sean explained that some of the employees that were hired didn't work out. Also, some employees were not hired until the end of July or August instead of being hired in May. The Equipment budget has also not been spent as there have been no large equipment purchases made yet this year. Bret Henderson made a motion to approve the expenses through September, Jay Lee seconded the motion. All in attendance voted "Aye".

Karen Noffsinger presented the 2025 Tentative general budget. As of November, \$183,995 in revenues have come in. The certified tax rate for 2024 should be around \$815,149. After anticipating what the fees, past taxes due, and interest income from the PTIF general fund will be, Administration set the 2025 budget for \$970,000. This will probably be the last year that the District will have a budget of under \$1,000,000. Once that dollar amount is reached, there will be different regulations that the District will have to follow for the state auditors. The Salary & Wage budget was raised by \$100,000 to hire more employees to help with *Aedes aegypti* next year, and to keep the employees that were hired this year into 2025 as well. The Employee Benefits budget was lowered for next year because the employees that will be hired next season will be non-benefited. Michael Evenson made the motion to approve the 2025 Tentative general budget, Jarett Waite seconded the motion. All in attendance voted "Aye".

Karen Noffsinger presented the 2025 Tentative Capital Facilities budget. The District anticipates earning around \$45,000 in interest in the Capital Facilities PTIF fund next year. The 2025 Tentative Capital Facilities budget was set at \$45,000. Jay

Sandberg made a motion to approve the 2025 Tentative Capital Facilities budget, Pat Campbell seconded the motion. All in attendance voted "Aye".

The Public Hearing date, for the 2025 proposed budgets and the amendments to the 2024 budgets, was set for December 12th, 2024. Jay Lee made a motion to approve the Public Hearing date of December 12th, 2024, Darren Prince seconded the motion. All in attendance voted "Aye".

Item #4: Policy and Action Items

Sean Amodt reviewed the 2025 Capital Facilities plan. The plan for over the winter is to look into redoing the flooring throughout the office if there is time. Ultimately, the District is saving money to build a new building or purchase a bigger building in the future. This money is also for smaller projects that would improve the property in the interim. There is no rush to buy or build a new building right now as the District has not outgrown the current building yet. There is also plenty of room for expansion on the existing property. Currently, the Capital Facilities PTIF fund is earning a good amount of interest. If the District purchased the building next door, as has been discussed in the past, the money from the PTIF fund would be used and not earn interest. So, the District is looking to see if they are making more receiving interest or if they could possibly make more by leasing the building out until it is needed.

Sean Amodt discussed the Western IPM Grant that the District would like to apply for. Since the Aedes are gone for the winter, they would like the Mosquito Surveillance Tech that was hired for Aedes aegypti to write a grant proposal. The grant will be for Outreach & Implementation of an education program for the District. They will be asking for about \$10,000 to purchase materials and to get the program started. Nanette Billings made a motion to approve the Mosquito Surveillance Tech hired for Aedes aegypti to write the grant proposal, Bart Merrill seconded the motion. All in attendance voted "Aye".

Item #5: Manager's Report

Sean presented the end-of-season surveillance report. The District had a great team hired this season. The traps set were standard, but they also set more Aedes aegypti traps this year. 37,503 mosquitoes were trapped as of November. There have been zero positive West Nile Virus pools. The lack of rain caused the storm drains to produce quite a bit of larvae so there were 3664 storm drain treatments this season compared to 312 treatments last year. Only 14.3 gallons of adulticide was used this season. Service requests were up from 108 last year to 173 this year. A lot of these calls were due to the outbreak of Aedes aegypti in several neighborhoods throughout the summer.

The District thanked the Board members who attended the Utah Mosquito Abatement Association conference on October 28th – 30th. The Board members who attended shared some experiences and expressed that they enjoyed learning about the different things that the vendors had, Sean's presentation, and learning about what other District's throughout the US are seeing in their areas.

Item #6: Board Member Comments or Questions

None

Item #7: Adjourn

Motion to adjourn was made by Nanette Billings, Michael Evenson seconded the motion.

The next scheduled meeting will be held on December 12th, 2024, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:09 pm.

Approved minutes signed by Executive Board Member:

Name: _____ Title: _____