

**Southwest Mosquito Abatement and Control District  
Board of Trustees Meeting**

**May 11, 2023**

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on May 11, 2023, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:01 pm.

**Present:**

Jarett Waite, Santa Clara  
Michael Evenson, Rockville  
Treasurer, Ryan Sullivan, Ex-Officio, Wash. Co. -  
Auditors Office  
Bret Henderson, Washington City  
Bart Merrill, Enterprise  
Doneva Hecker, New Harmony  
Mike Scott, Ivins  
Jay Lee, Virgin  
Chuck Hardy, La Verkin

**Electronic (Google Meet):**

Peter Mills, Leeds  
Gary Chaves, Toquerville

**Excused:**

Jack Burns, Springdale  
Dave Sanders, Hurricane  
Shawn Guzman, St. George  
Terrill Musser, Hildale  
Rebecca Wood, Apple Valley  
Victor Iverson, Washington County

**Administration:**

Sean Amodt, SWMACD District Admin  
Kesler Hansen, SWMACD Operations Admin  
Karen Noffsinger, SWMACD Office & HR Admin

**Item #1: Roll Call**

The meeting was called to order at 4:01 pm by Chair Jarett Waite.

**Item #2: Nominations & Election of Board Officer**

The Board voted for an interim Treasurer. The current Treasurer, Susan Arias, accepted a position at another District and Susan Lewis, who was then the interim Treasurer, has now resigned from Washington County. Ryan Sullivan from the Washington County Auditor's Office will be taking over Susan's duties at the Washington County office until they have an election for a new clerk/auditor. Bart Merrill made the motion to make Ryan Sullivan our interim Treasurer, Chuck Hardy seconded the motion. All in attendance voted "Aye".

**Item #3: Budget Items**

Ryan Sullivan presented the expenses through March. He stated that the expenses looked good. Bart Merrill made a motion to approve the expenses through March, Chuck Hardy seconded the motion. All in attendance voted "Aye".

Steve Palmer from Hinton Burdick came to present the 2022 financial audit. He stated that all of the financials look great. There was 1 compliance finding for Board member phone numbers not showing up on the Public Notice Website. Karen Noffsinger explained that the Public Notice Website was updated and there is no longer a way to enter Board member phone numbers. She reached out to someone at the Public Notice Website, and they are working on a fix for it. Everything else looked good for the audit. Michael Evenson made a motion to approve the 2022 financial audit as it was presented, Mike Scott seconded the motion. All in attendance voted "Aye".

#### **Item #4: Approval of Minutes**

The draft minutes from the meeting in February were reviewed. Bret Henderson made a motion to approve the minutes for February 9, 2023, Chuck Hardy seconded the motion. All in attendance voted "Aye".

#### **Item #5: Policy and Action Items**

Karen Noffsinger presented the Fraud Risk Assessment for 2023. Karen stated that the District is at very low risk for fraud with a score of 365 out of 395. Expenses are looked at by several people before they are approved. The location of each of the items on the checklist can be found in either the personnel policy, bylaws, or purchase policy. Chuck Hardy made a motion to approve the 2023 Fraud Risk Assessment as it was presented, Jarett Waite seconded the motion. All in attendance voted "Aye".

Sean Amodt presented the surplus list. Two foggers and a chest freezer have been added to the list. The foggers need a software update, the freezer works. Sean explained that the surplus list is a place to put things that the District no longer needs. Once items are placed on the list, they can be disposed of or sold. Jay Lee made a motion to approve the surplus list, Bart Merrill seconded the motion. All in attendance voted "Aye".

#### **Item #6: Manager's Report**

Sean Amodt gave the training on Open and Public meetings, which is required to be done once a year by the state. Sean noted that everyone should be familiar with this training because they are elected officials. Sean gave a scenario regarding how the Board would meet if they had an unruly administrator that the Board needed to meet about. There was a good discussion on how a Board meeting would be set up and what would be done in that situation.

Sean Amodt presented the current surveillance report. The District is still on the spring trapping schedule of 16 traps set out every Monday. They are going to the full trapping schedule of 29 traps per week starting next week. Mosquito numbers are down to 662 this year due to the cool weather compared to 2560 last year. Despite all of the water from the snowpack, treatments this year are also down. There have of course been 0 West Nile Virus positives so far this season.

#### **Item #8: Board Member Comments or Questions**

None

#### **Item #8: Adjourn**

Motion to adjourn was made by Peter Mills, Gary Chaves seconded the motion.

The next scheduled meeting will be held on August 10, 2023, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:08 pm.

Approved minutes signed by Executive Board Member:

Name: \_\_\_\_\_ Title: \_\_\_\_\_