

**Southwest Mosquito Abatement and Control District  
Board of Trustees Meeting**

**February 8, 2024**

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on February 8, 2024, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:03 pm.

**Present:**

Jarett Waite, Santa Clara  
Michael Evenson, Rockville  
Margaret Osaski, Apple Valley  
Bart Merrill, Enterprise  
Jay Lee, Virgin  
Todd Sands, Toquerville  
Jay Sandberg, St. George  
Pat Campbell, Springdale  
Darren Prince, La Verkin

Jenna Vizcardo, Apple Valley  
Nanette Billings, Hurricane

**Excused:**

Mike Scott, Ivins  
Terrill Musser, Hildale  
Victor Iverson, Washington County  
Bret Henderson, Washington City

**Administration:**

Sean Amodt, SWMACD District Admin  
Kesler Hansen, SWMACD Operations Admin  
Karen Noffsinger, SWMACD Office & HR Admin

**Electronic (Google Meet):**

Doneva Hecker, New Harmony  
Peter Mills, Leeds

**Item #1: Roll Call**

The meeting was called to order at 4:03 pm by Chair Jarett Waite.

**Item #2: Approval of Minutes**

The draft minutes from the last meeting were reviewed. Jay Lee made a motion to approve the minutes for December 14, 2023, Nanette Billings seconded the motion. All in attendance voted "Aye".

**Item #3: Annual Nominations and Election of Board Members**

The Board voted for this year's Board officers. Jarret Waite from Santa Clara will continue as Chair. Darren Prince from La Verkin will be Vice Chair. Todd Sands from Toquerville will be Secretary. Mike Scott from Ivins will continue as Treasurer.

**Item #4: Budget Items**

Karen Noffsinger explained the authorization of expenses through December 2023. The 2023 budget has been amended to \$915,471. After receiving all of the revenue for 2023, the District actually ended the year with \$919,361 in tax revenue. Karen transferred \$100,000 of excess funds to the Capital Facilities fund for future use on capital projects. Karen presented the end of year PTIF general fund balance to the Board. She explained that the District ended the year with \$937,472.58 in this fund. The PTIF Capital Facilities fund balance ended with \$903,630.39 after transferring the \$100,000. Jarett Waite asked why the Employee Benefits came in under budget. Karen explained that when she figures out the budget each year, she has to determine if there will be any new full-time, benefited employees hired. They plan for at least 1 or 2 Seasonal employees to possibly go full-time benefited. None of the Seasonal employees were made

full-time, benefited which explains why the funds in that line item were not spent. Michael Evenson made a motion to approve the expenses through December 2023, Peter Mills seconded the motion. All in attendance voted "Aye".

#### **Item #5: Policy and Action Items**

The Board discussed and approved the pesticide order. Sean explained that some of the purchases will happen early in the year because the vendors offer discounts if orders are placed early. The full order is for \$22,641.64. The budget for pesticides is set at \$35,000. The prices did go up significantly this year for some of the products. The \$12,000 left in the budget will be for any extra pesticides at the end of the season that might be needed or if an emergency arises. Bart Merrill made a motion to approve the pesticide purchase as presented, Jay Sandberg seconded the motion. All in attendance voted "Aye".

Sean presented the salary/wage range adjustments. It's been a few years since any adjustments have been made. Salary/wage range amounts were determined through researching what other mosquito Districts in Utah are paying their employees. Karen also researched businesses in the area to see what starting salary they are offering for other entry level positions. The amounts were figured to be good for the next 5 years. Darren Prince made a motion to approve the update to the Salary/Wage ranges, Patrick Campbell seconded the motion. All in attendance voted "Aye".

Sean explained the SWMACD Scholarships being offered this year. The District budgets \$6000 every year for scholarships. The District plans to give out 4 scholarships at \$1500 each this year. This would equate to \$15.00 an hour for 100 hours of work/research on projects. Students typically work independently on their projects and report their research to Sean throughout the project. After the project is done, they have an option to present a report to the Board or at the fall conference. The current applicant, Dalin Gunter, is a former employee of the District who left so he could go to school full-time. He is studying communications and leadership. For his project he will spread awareness about mosquitoes by designing flyers and brochures that we can give out to the community. He also plans to coordinate communications with universities in the area about our scholarship program and how they can have students apply. Nanette Billings made a motion to approve the scholarship for Dalin Gunter, Michael Evenson seconded the motion. All in attendance voted "Aye".

#### **Item #6: Manager's Report**

Sean presented the State of the District report. This is an annual report that helps the District answer 3 questions: Where are we now? What and how have we already improved? And where are we going? We will be doing some landscaping improvements and installing a sunshade for the wash pad. We have purchased more chainsaws and trimmers for source access, designed a new battery-operated blower fogger, and made 10 additional traps for the rotation.

#### **Item #7: Board Member Comments or Questions**

None

#### **Item #8: Adjourn**

Motion to adjourn was made by Michael Evenson, Jenna Vizcardo seconded the motion.

The next scheduled meeting will be held on May 9, 2024, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:13 pm.

Approved minutes signed by Executive Board Member:

Name: \_\_\_\_\_ Title: \_\_\_\_\_