

**Southwest Mosquito Abatement and Control District
Board of Trustees Meeting**

December 14, 2023

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on December 14, 2023, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:02 pm.

Present:

Jarett Waite, Santa Clara
Bret Henderson, Washington City
Doneva Hecker, New Harmony
Mike Scott, Ivins
Jay Lee, Virgin
Chuck Hardy, La Verkin
Peter Mills, Leeds
Gary Chaves, Toquerville
Dave Sanders, Hurricane
Shawn Guzman, St. George

Excused:

Jack Burns, Springdale
Lincoln Wood, Apple Valley
Victor Iverson, Washington County
Bart Merrill, Enterprise
Terrill Musser, Hildale

Administration:

Sean Amodt, SWMACD District Admin
Kesler Hansen, SWMACD Operations Admin
Karen Noffsinger, SWMACD Office & HR Admin

Electronic (Google Meet):

Michael Evenson, Rockville

Item #1: Roll Call

The meeting was called to order at 4:02 pm by Chair Jarett Waite. Roll call was taken.

Item #2: Public Hearing

Jarett Waite asked for a presentation on the 2023 Budget amendments. Karen Noffsinger explained that some of the line items needed to be adjusted in order to balance the expenses to the revenues. Employee Benefits, Utilities, Lab, Insurance, Vehicle Operations, Miscellaneous expenses, and Contingent expenses line items were all decreased, and those funds were added to the Salary & Wages, Surveillance, Equipment purchases over \$1000, and Equipment purchases less than \$1000 line items to be able to finish out the year. The District will also transfer \$100,000 to the Capital Facilities PTIF fund. Jarett Waite opened the Public Hearing for the 2023 Budget amendments at 4:04 pm. There was no public comment. Jarett Waite closed the Public Hearing.

Jarett Wait asked for a presentation on the 2024 Proposed General and Capital Facilities budgets. Karen Noffsinger explained that the estimated tax revenues for next year total will be roughly \$917,000. This amount is based on the certified tax rate for 2023 in addition to the estimated revenues that would come in throughout the year. In the discussion, Karen explained that some budget line items needed adjustments compared to last year. Prices for most things the District purchases have gone up. The District also needs to be able to hire employees at a higher wage to keep up with other businesses in the area. The budget line-items for Salary & Wages, Professional Services, Surveillance, Education & Training, Vehicle Maintenance, and Safety were increased from where they were last year. Sean Amodt explained that the PTIF general fund and Capital Facilities funds are gaining a good amount of interest because of the high interest rates. Jarett Waite opened the Public Hearing for the 2024 Proposed budget at 4:25 pm. There was no public comment. Jarett Waite closed the Public Hearing.

Item #3: Approval of Minutes

The draft minutes from the last meeting were reviewed. Peter Mills made a motion to approve the minutes for November 9, 2023, Chuck Hardy seconded the motion. All in attendance voted "Aye".

Item #4: Budget Items

Karen Noffsinger reviewed the expenses through October. She stated that there are no concerns with our current expenses, and it looks like we are on track to finish out the year well under budget. Karen reviewed the balances in the PTIF accounts with the Board. The PTIF general fund has \$449,146.45 as of October 31, 2023. \$100,000 will be moved at the end of the year to the Capital Facilities fund. The PTIF Capital Facilities fund balance was \$796,125.23 as of October 31, 2023. Jay Lee made a motion to approve the expenses through October, Gary Chaves seconded the motion. All in attendance voted "Aye".

2023 Budget Amendments- There were no questions or comments regarding the 2023 Budget Amendments presented in the Public Hearing. Dave Sanders made a motion to approve the 2023 budget amendments as presented, Jay Lee seconded the motion. All in attendance voted "Aye".

2024 Proposed Budget- In addition to the discussion in the Public Hearing, Karen Noffsinger explained that the District will follow Washington County for the Full-time employee cost of living increase of 3.5% and a \$1000 year-end bonus for Full-time employees which was prorated from hire date. Jarett Waite asked for a motion to approve the 2024 Proposed budget including the COLA of 3.5% and bonus, Gary Chaves made a motion to approve the 2024 Proposed budget, Peter Mills seconded the motion. All in attendance voted "Aye".

2024 Proposed Capital Facilities Budget- Karen Noffsinger discussed the 2024 proposed capital facility budget. The interest received in the Capital Facilities fund in 2023 was \$28,969 as of September 30, 2023. The money in that fund will be used to repair and update things in our current building or buy/build a new building in the future. Mike Scott made a motion to approve the 2024 proposed capital facility budget, Bret Henderson seconded the motion. All in attendance voted "Aye".

Item #5: Policy and Action Items

Jarett Waite presented the 2024 Board meeting schedule. The meetings are on the second Thursday at 4:00 pm every 3 months starting in February with a budget meeting in December. It was stated that there are no holidays or perceived conflicts with the dates at this time. Jarett Waite made a motion to approve the meeting schedule for 2024, Peter Mills seconded the motion. All in attendance voted "Aye".

Sean Amodt discussed the purchase of a new vehicle. The District is starting to shift to smaller trucks with full size beds. Chevy are not making the trucks that the District needs with the extended cab. Toyota does make an extended cab Tacoma with the longer box that is needed. The District is asking for approval of up to \$40,000 for the truck along with any additions they might need. The District is able to either order from the manufacturer or buy off the lot now. Jay Lee made a motion to approve the purchase of a vehicle up to \$40,000, Chuck Hardy seconded the motion. All in attendance voted "Aye".

Item #6: Manager's Report

Sean Amodt presented the mosquito distribution chart. Sean explained that the chart represents all the mosquitoes caught this year in the traps. It is color coordinated so you can see easily which numbers were the highest according to the color of the box. A total of 33,556 mosquitoes were caught in 2023. 17,235 of those were Culex erythrothorax, which is a mosquito that can carry West Nile Virus, but they are not the main carrier. Their habits are also different from other species of mosquitoes. They don't like to feed on humans as much and you would need to be in the swamp to be bitten as they do not like to travel far. 6,848 mosquitoes were Culex tarsalis which is the main carrier of WNV. There were

fifteen (15) positive West Nile Virus pools and 3 positive St. Louis Encephalitis pools this year. There was 1 human case of West Nile from the SunRiver area. This area did have a positive WNV pool 2 weeks prior to them going to the hospital, but this case was considered travel-related by the Department of Health. Aedes aegypti showed up for the fourth year in a row. It showed up this year in several areas in Washington County: Middleton, Santa Clara, Shadow Mountain, Downtown St. George, and Panorama areas.

Sean Amodt recognized the Board members that would not be returning to the Board in 2024 and thanked them for their service: Chuck Hardy from La Verkin, Gary Chaves from Toquerville, Lincoln Wood from Apple Valley, Dave Sanders from Hurricane, Shawn Guzman from St. George, and Jack Burns from Springdale.

Item #7: Board Member Comments or Questions

None

Item #8: Adjourn

Motion to adjourn was made by Dave Sanders, Jay Lee seconded the motion.

The next scheduled meeting will be held on February 8, 2024, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:08 pm.

Approved minutes signed by Executive Board Member:

Name: _____ Title: _____

